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# 介绍

要获取 FIDO2 安全密钥,请通过 ServiceNow Catalog 全局安全密钥申请表下订单。

按照这些说明作或<u>观看此视频</u>,将启用 FIPS 的安全密钥设置为无密码登录方法。由于安全密钥需要物理设备和只 有您知道的内容*(您将设置的唯一 PIN),*因此它被视为比用户名和密码更强大的验证方法。

完成这些步骤以注册您的安全密钥并为其提供唯一的 PIN,然后才能使用该密钥登录您的 Lilly 帐户。

#### 跳转到部分(使用 Ctrl + 单击):

- 一. 注册您的安全密钥 Windows 设备
- 二. <u>注册您的安全密钥 Mac 设备</u>
- 三. <u>其他帮助</u>

### 注册您的安全密钥 – Windows 设备

如果要在 Windows 设备上注册安全密钥,请按照以下说明作。

- 一. 打开 Microsoft Edge 并访问 <u>我的登录</u>。在右上角,单击您的图片,并确保您已使用计划使用安全密钥的 账户(例如 -CA)登录。
- 二. 选择 + 添加登录方法。
- 三. 在 Add a sign-in method (添加登录方法) 屏幕上选择 Security key (安全密钥)。选择下一步以使用多重身份验证登录。



四. 通过使用您的首选方法进行身份验证来验证您的身份, 然后选择 USB 设备 类型。

Security key	×
Choose the type of security key that you have.	
NFC device	
	Cancel



#### 五. 准备好密钥, 然后选择 Next (下一步)。

USB device	NFC device
Security key $\times$	Security key $\times$
Have your key ready.	Have your key ready.
When you choose Next, you will be prompted to plug your security key into the USB port. Then, touch the button or the sensor on your security key to finish setting up your device.	When you choose Next, you will be prompted to tap your security key on the reader. Then, touch the button or sensor on your security key to finish setting up your device
For more detailed instructions, visit your key manufacturer's website.	For more detailed instructions, visit your key manufacturer's website.
Back Next	Back Next

六. 在 选择保存此密钥的位置 上,选择 安全密钥,然后单击 下一步.



七. 选择确定以设置您的安全密钥,然后再次选择确定以继续设置。







八. 在 Continue setup (继续设置) 屏幕上,插入您的安全密钥。

Windows Security	×
Continue setup	
ð	
Insert your security key into the USB port.	
Cancel	

九. 在 Continue setup (继续设置) 屏幕上,为两个字段输入 6 位数字 PIN,然后单击 OK (确定)。

<b>\$</b> "	/indows Security	×
Conti	nue setup	
•	New Security Key PIN New Security Key PIN	
Confirm Security Key PIN Confirm Security Key PIN		
	OK Cancel	

十. 在 Continue setup (继续设置)屏幕上,触摸您的安全密钥。

Windows Security	×	
Continue setup		
Ö		
Touch your security key.		
	Cancel	

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+一. 在 **Passkey** saved 屏幕上, 单击 OK。



十二. **输入安全密钥名称** 以帮助将其与其他密钥区分开来, 然后选择 **下一步**。

Security key	×
Name your security key. T	his will help distinguish it from other keys.
Primary key	
	Cancel Next

十三. 您的安全密钥已正式设置。选择"完成"以关闭"安全密钥"页。

Security key	$\times$
You're all set!	
You can use your security key instead of a username and password the next time you sign in.	
Be sure to follow your security key manufacturer's guidance to perform any additional setup tasks such as registering your fingerprint.	
Done	

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## 注册您的安全密钥 – Mac 设备

如果您在 Mac 设备上注册安全密钥,请按照以下说明作。

- 一. 打开 Microsoft Edge (在 Safari 上不起作用)并访问我的登录。在右上角,单击您的图片,并确保您已 使用计划使用安全密钥的账户(例如 -CA)登录。
- 二. 选择 + 添加登录方法。
- 三. 在 Add a sign-in method (添加登录方法) 屏幕上选择 Security key (安全密钥)。选择下一步以使用多重身份验证登录。

Add a sign-in method	×	Security key $\qquad \qquad \qquad$
Passkey in Microsoft Authenticator Sign in with your face, fingerprint, PIN		To set up a security key, you need to sign in with two-factor authentication.
Sign in using a USB, Bluetooth, or NFC device		J

四. 通过使用您的首选方法进行身份验证来验证您的身份, 然后选择 USB 设备 类型。

Security key	×
Choose the type of security key that you have.	
NU NFC device	Cancel

五. 准备好密钥, 然后选择 Next (下一步)。

USB device	NFC device
Security key X	Security key $\times$
Have your key ready.	Have your key ready.
When you choose Next, you will be prompted to plug your security key into the USB port. Then, touch the button or the sensor on your security key to finish setting up your device.	When you choose Next, you will be prompted to tap your security key on the reader. Then, touch the button or sensor on your security key to finish setting up your device
For more detailed instructions, visit your key manufacturer's website.	For more detailed instructions, visit your key manufacturer's website.
Back Next	Back Next



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#### 六. 在 密钥和安全密钥 屏幕上, 插入并触摸您的安全密钥。请勿扫描二维码。

Passkeys & Security Keys	
Use your phone or tablet Scan this QR code with the camera on the device wi want to create and save your passkey for login.micro	here you osoft.com
Use your security key Insert and touch your security key to set it up for login.microsoft.com login.microsoft.com will learn the make and model of security key	of your
	Cancel

七. 在 PIN required (需要 PIN 码) 屏幕上,为两个字段输入 6 位数字 PIN 码,然后单击 Next (下一步)

PIN required			
Sat up a now DIN for y	your cocurity koy		
Set up a new Pilvior	your security key		
PIN	Confirm PIN		
		_	
		Cancel Next	



八. 在"使用您的安全密钥"屏幕上,触摸您的安全密钥。

• • • • • • • • • • • • • • • • • • •		···· •••• •
Use your security key with login.microsoft.com		
Touch your security key again to complete the request.		
login.microsoft.com will learn the make and model of your security key		
A record of your visit to this site will be kept on your security key.		
		Cancel

九. 输入安全密钥名称 以帮助将其与其他密钥区分开来, 然后选择 下一步。

Security key	×			
Name your security key. This will help distinguish it from other keys.				
Primary key				
	Cancel Next			

十. 您的安全密钥已正式设置。选择"完成"以关闭"安全密钥"页。



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### 将安全密钥设为默认登录方法

按照 <u>如何更新安全信息工作辅助</u>步骤,将默认登录方法更改为 Microsoft Authenticator – 通知。

# 下次提示您登录时,请选择 登录选项然后 使用安全密钥登录.

Microsoft Sign in to continue to Outlook	Microsoft Sign-in options
Email or phone Can't access your account?	Face, fingerprint, PIN or security key Use your device to sign in with a passkey.
Next	Sign in to an organization Search for a company or an organization you're working with.
🔍 Sign-in options	Back

#### 选择使用其他设备或安全密钥,然后选择下一个.

Windows Security ×	Windows Security
Sign in with your passkey	Sign in with your passkey
To sign in to "login.microsoft.com", choose a passkey.	To sign in to "login.microsoft.com", choose a device with a saved passkey.
user@lilly.com	Security key
More choices	More choices
user@lilly.com	©© ⊙∷ iPhone, iPad, or Android device
···· Use another device	Security key
Next Cancel	Next Cancel

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输入您的 安全密钥 PIN 码,选择 确定,然后点击您的安全密钥。

♥ Windows Security ×	♥ Windows Security ×	
Making sure it's you	Continue setup	
Please sign in to "login.microsoft.com".		
This request comes from Msedge, published by Microsoft Corporation.	Ö	
Security Key PIN		
Security Key PIN	Touch your security key.	
OK	Cancel	

### 其他帮助

请查阅这些 <u>常见问题解答</u> 寻求帮助。如果您的问题没有得到解决,我们鼓励您将其发布到 <u>采用 Identity Services</u> <u>社区</u>.

对于常见问题解答或工作辅助中未涉及的技术帮助,请联系您当地的 IT 部门<u>现在聊天</u>以打开事件并将其分配给 MFA-SUPP-GLB 队列